

**Blue Ridge Domestic Water Improvement District (BRDWID)**  
**Minutes of the Special Board of Directors Public Meeting**  
**August 31, 2022, at 1:00 p.m. by telephone only**  
**Call-in number: 720-740-9623, PIN 5894439#**

**1. Call to order and roll call.**

Chairman John Ritter called the telephone only meeting to order at 1:00 p.m.

**Board Member Roll Call and Quorum**

John Ritter, Sue Davis, Ron Krug, and Mike Bourne were present on the phone.

Paul Schmidt was not present.

John Ritter declared that four of five members present constituted a quorum to conduct business.

**Those who were present on the phone:**

David Wang, Cathy Langford, Jeri Mason, Rhonda Williams, Robert Campos, Joe Graham, Tom Osterday, Matt Porter, and Darrell Smith

**2. Accept Agenda as Presented**

**Motion:** Accept Agenda as presented **Moved by:** John Ritter **Seconded by:** Sue Davis

**Action:** Approve Motion **The Motion passed unanimously. Ayes: 4 No's: 0 Absent: 1**

**3. Call to the Public for Items not on the Agenda.**

Robert Campos requested information at a later meeting on Starlight Water Company's mainline extension agreements.

**4. Regular Agenda Items: Coconino County Election Intergovernmental Agreement (IGA)**

**Motion:** To discuss and approve a contract with the Coconino County Elections Department to provide election services for the Blue Ridge Domestic Water Improvement District for the board member election. **Moved by:** John Ritter **Seconded by:** Ron Krug

**Action:** Approve Motion to discuss and approve.

**The Motion passed unanimously. Ayes: 4 No's: 0 Absent: 1**

John Ritter reported that at 4:00 p.m. on Friday, August 26, Coconino County Election Department (CCED) sent the District a contract for the Board to review and approve so CCED could go ahead with the actual election of the board members. John had sent the contract to the board to review. The cost will be \$2.00 a Ballot which the Board approved and paid in March. The CCED told Mike Bourne that Ballot translations into Spanish would not be necessary on an election for District Board members.

Ron Krug expressed concern about item 6. Registers and Rosters on page 3. How is CCED going to provide voter lists and rosters if the CCED has never done a Special District Election before? Will they be following the Yavapai County guidelines? Will Coconino County property owners registered to vote in a different county be allowed to vote in the District Special Election? Mike Bourne responded that the CCED has a plan, yet to be approved by the Coconino County AG, to send paper Ballots to Coconino County property owners registered to vote in another County. Mike Bourne added that the CCED Director Eslier Musta was open to comments about Special District Elections.

**Motion:** To approve the Intergovernmental Agreement with the Coconino County Elections Department (CCED) to conduct the election for the Blue Ridge Domestic Water Improvement District. **Moved by:** Mike Bourne **Seconded by:** Ron Krug **Action:** Approve the Motion.

**The Motion passed unanimously. Ayes: 4 No's: 0 Absent: 1**

Mike Bourne noted that the District's attorney would need to review and sign the IGA before it is sent to the CCED.

John Ritter responded that he would sign and send the CCED IGA to Riley Snow, the District's attorney, today for review and have Riley Snow return the signed IGA to John Ritter who would then send the finalized IGA to the CCED.

**5. Announcements: Future Meeting Dates**

September 17, 2022, at 1:00 P.M.,

- A. Board Candidates Meet and Greet followed by
- B. Website Work Session

**6. Adjournment.**


**Motion:** To adjourn **Moved by:** John Ritter **Seconded by:** Mike Bourne **Action:** Approve the Motion. **The Motion passed unanimously. Ayes: 4 No's: 0 Absent: 1**

John Ritter adjourned the meeting at 1:16 P.M.



Sue Ann Davis, Board Secretary and Clerk  
Blue Ridge Domestic Water Improvement District

Prepared on: September 8, 2022



John Ritter, Board Chairperson  
Blue Ridge Domestic Water Improvement District

Board Approved on: October 15, 2022