

Blue Ridge Domestic Water Improvement District (BRDWID)
Minutes of the Regular Board of Directors Open Public Meeting
September 16, 2023 at 1:00 P.M.
Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ 86024
Call-in number: 720-740-9623, PIN 5894439#

1. Call to Order

Chairman Mike Bourne called the Blue Ridge Domestic Water Improvement District meeting to order at 1:00P.M.

Board Member Roll Call: John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday were present in person.

Quorum: Mike Bourne declared that all of the members present and that constituted a quorum to conduct business.

2. Pledge of Allegiance

3. Accept Agenda as Presented:

Motion: Accept Agenda as presented **Moved by:** Casey Samsill **Seconded by:** Tom Osterday

Voting For: John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday
The Motion passed unanimously. Ayes: 5

4. Call to the Public

No comments from the public

5. General Consent Items

A motion was made to approve all draft minutes as presented by Casey Samsill and seconded by Brian Willia.

The motion passed by John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday

6. Regular Agenda Items

A Status of transition of Starlight Water Company assets to BRDWID.

Escrow closed on Sept 13, 2023 and the asset handoff was completed on Sept 15, 2023. The previous owners provided all the documentation for the water system in a very neat and orderly package.

Harry Jones commented on how good the water system has been maintained.

Casey Samsill thanked the board for getting the deal done.

Mike Bourne explained how the transition will work going forward. The management company Southwestern Utility Management (SUM) has been instructed to send out notifications about the change of ownership in the August water bill.

Dave Wang said no notification was made in the E-bill version from the management company.

B Financial Report/Invoices review and consideration for approval.

No charges for the month of August, the current balance is \$1071.35

C Review results of meeting with SP HOA on use of the Community Center

Starlight Pines will allow Harry Jones to use the community center as an interim office for the next 2 months on a trial basis. Harry Jones will have office hours on Thursday from 10am to 2pm.

D General Manager's report.

Harry Jones reported on the status of the transition and how the operators, himself and SUM were working together to ensure a smooth transition. He will be overseeing the first billing to ensure the new rates are used and billing is being done correctly.

Lee Thompson will assist in the next meter reading to ensure the process is done in a timely manner.

Harry Jones will work with SUM to speed up the billing process as well as review all work orders.

Casey Samsill asked about an efficiency report to ensure we understand if something is wearing out. Brian Willia asked about expected life system cost projections going forward.

7. Announcements

A The next meeting will be October 21, 2023 at 1pm. There will be a community get together after the meeting.

B Future Board Agenda items: Coalition of Special Districts, Financial report, General Managers Report, sale of trucks

8. Adjournment

Tom Osterday motioned for adjournment; Brian Willia seconded.
John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday approved the motion
Chairman Mike Bourne adjourned the Meeting at 2:10 P.M.

John Ritter

John Ritter Board Secretary and Clerk
Blue Ridge Domestic Water Improvement District

Prepared on: September 17, 2023

Mike Bourne Board Chairperson
Blue Ridge Domestic Water Improvement District

Board Approved on: Oct 21, 2023