

**Blue Ridge Domestic Water Improvement District (BRDWID)**  
**Minutes of the Board of Directors Open Public Meeting**  
**Call in only January 10 2024 at 4 PM**  
**Call-in number: 717-908-1875, PIN 7765930#**

**1. Call to Order**

Chairman Mike Bourne called the Blue Ridge Domestic Water Improvement District (BRDWID) meeting to order at 4:01P.M.

**Board Member Roll Call:** Mike Bourne, Brian Willia, Tom Osterday, Casey Samsill and John Ritter were present on the call.

**Quorum:** Mike Bourne declared that 5 board members were present and that constituted a quorum to conduct business.

**2. Pledge of Allegiance**

**3. Accept Agenda as Presented**

Tom Osterday made a motion to accept the Agenda as presented Seconded by: Brian Willia.

The motion was passed by: John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday.

**4. Motion to go into Executive Session**

Brian Willia made a motion to go into Executive Session, Tom Osterday seconded the motion.

Brian Willia, Mike Bourne, Casey Samsill, John Ritter and Tom Osterday approved the motion.

Riley Snow called into the Executive session at 4:08PM

A motion was made by Tom Osterday to close the Executive session, the motion was seconded by Brian Willia.

The motion was passed by: John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday.

The Executive session ended at 5:10 PM

**5. Discuss actions to be taken by the Board regarding vendor performance.**

There was a general discussion about the vendors performance and how the Board should maintain closer control over the vendors to ensure they are following the approved Rules and Regulations (R&Rs) of the District.

There was discussion about revising the R&Rs with input from the community and creating a Policy Recommending subgroup to help the Board ensure policies are created and implemented in the best interest of the community and the District.

A motion was made by John Ritter for Mike Bourne and Tom Osterday to meet with Harry Jones and Southwestern Utility Management independently to ensure they are following the R&Rs of the District and to report what issues are preventing them from being followed. The motion was seconded by Casey Samsill.

The motion was passed by: John Ritter, Mike Bourne, Brian Willia, Casey Samsill and Tom Osterday.

## 6 Adjournment

Tom Osterday made a motion to adjourn the meeting at 5:30PM pm Brian Willia seconded.

Brian Willia, Mike Bourne, Casey Samsill, John Ritter and Tom Osterday approved the motion.

**John Ritter**

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John Ritter Board Secretary and Clerk  
Blue Ridge Domestic Water Improvement District

Prepared on: Jan 10, 2024

Mike Bourne Board Chairperson  
Blue Ridge Domestic Water Improvement District

Board Approved on: Jan 20, 2024