

BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT
Minutes of the Regular Board of Directors Open Public Meeting

January 15, 2026 at 9:00 a.m.

Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ.

AGENDA
January 15, 2026

- 1. Call to order and roll call.** 9:05 AM Dan Goodwin, Mike Bourne and Tom Osterday present
Steve Cannon present on Teams. A quorum to do business is declared by Dan Goodwin.
- 2. Pledge of Allegiance**
- 3. Accept Agenda as Presented** Motion to approve: Mike Bourne Seconded by: Dan Goodwin
Approved by Unanimous vote.
- 4. Call to the Public for Items not on the Agenda.** None.
- 5. Reports and ipdates:**
 - A. District Manager's report – Mike Bourne - see posted report
 - B. Infrastructure Committee Update – Mike Bourne
Prioritization of repairs and maintenance was discussed with the addition of generator and replacement of booster pumps and a variable frequency drive system being top priority.
Next priority is building and site maintenance which Bob Hardin and Dan Goodwin will assess.
 - C. Ad hoc Technology Working Group Update – Dan Goodwin
The Microsoft 365 platform has been initiated with much of the data being transferred to the cloud. A naming protocol for files has been developed and will be communicated to the board members by Dan Goodwin. Posting of official documents will be performed by the secretary/clerk. The Website is being updated by Amy.
 - D. District Manager candidate recruitment – Mike Bourne continues to search for candidates with discussion of possible approaches.
 - E. Chairman's Report – Tom Osterday - see posted report
- 6. Consent Agenda Items.**
 - A. Approve Draft minutes:
 1. November 20, 2025 Regular Board MeetingMotion to approve: Mike Bourne Seconded by: Tom Osterday Approved by Unanimous vote

BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT

Minutes of the Regular Board of Directors Open Public Meeting

7. Regular Agenda Items.

- A. Treasures Report: Mike Bourne - see posted report
- B. Old Business: none
- C. New Business
 - 1) Discussion and election of Officers per bylaws – Tom Osterday
Motion to elect Tom Osterday Chairman by Dan Goodwin Seconded by Steve Cannon
Approved by Unanimous vote
 - Motion to elect Harry Markley Vice Chairman by Tom Osterday Seconded by Steve Cannon Approved by Unanimous vote
 - Motion to elect Dan Goodwin Secretary/Clerk by Mike Bourne Seconded by Tom Osterday Approved by Unanimous vote
 - Motion to elect Mike Bourne Treasurer by Tom Osterday Seconded by Steve Cannon Approved by Unanimous vote
- Discussion and agreement to have another board member approve payments prior to Treasurer's approval.
- 2) Proposed Board Meeting Schedule for 2026 Motion by Dan Goodwin to meet on the third Thursday of each month at 9 AM in the Starlight Pines Community Center. Seconded by Tom Osterday Approved by Unanimous vote
- 3) Shannon Scott old water meter Disposition proposed by Mike Bourne discussed as being of little consequence the board verbally agreed.
- 4) Reactivation of Budget Committee for 2026/2027 with Tom as Leason - Tom Osterday Motion by Mike Bourne Seconded by Tom Osterday Approved by Unanimous vote
- 5) Proposal to create Board Candidate Recruitment ad hoc working group. Motion by Tom Osterday Seconded by Mike Bourne Approved by Unanimous vote

8. Announcements

- A. Future meeting dates: February 19, 2026 Motion to cancel by Tom Osterday Seconded by Mike Bourne Approved by Unanimous vote
- B. Future Board meeting agenda items. Report on Budget Committee formation

9. Adjournment.

Motion: Mike Bourne seconded by: Dan Goodwin Approved by Unanimous vote

Blue Ridge Domestic Water Improvement District

Dan Goodwin
Board Clerk

Dated: January 19, 2026

Posted at: [time] 2:15 PM

Persons with a disability may request reasonable accommodation by contacting Tom Osterday at 602-321-7088. Requests should be made as early as possible to arrange accommodation. Board members may attend either in person or by virtual conference connection.