

BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT

Minutes of the Regular Board of Directors Open Public Meeting

January 15, 2026 at 9:00 a.m.

Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ.

AGENDA

January 15, 2026

- 1. Call to order and roll call. 9:05 AM** Dan Goodwin, Mike Bourne and Tom Osterday present
Steve Cannon present on Teams. A quorum to do business is declared by Dan Goodwin.
- 2. Pledge of Allegiance**
- 3. Accept Agenda as Presented** Motion to approve: Mike Bourne Seconded by: Dan Goodwin
Approved by Unanimous vote.
- 4. Call to the Public for Items not on the Agenda.** None.
- 5. Reports and updates:**
 - A. District Manager's report – Mike Bourne - see posted report
 - B. Infrastructure Committee Update – Mike Bourne
Prioritization of repairs and maintenance was discussed with the addition of generator and replacement of booster pumps and a variable frequency drive system being top priority.
Next priority is building and site maintenance which Bob Hardin and Dan Goodwin will assess.
 - C. Ad hoc Technology Working Group Update – Dan Goodwin
The Microsoft 365 platform has been initiated with much of the data being transferred to the cloud. A naming protocol for files has been developed and will be communicated to the board members by Dan Goodwin. Posting of official documents will be performed by the secretary/clerk. The Website is being updated by Amy.
 - D. District Manager candidate recruitment – Mike Bourne continues to search for candidates with discussion of possible approaches.
 - E. Chairman's Report – Tom Osterday - see posted report
- 6. Consent Agenda Items.**
 - A. Approve Draft minutes:
 1. November 20, 2025 Regular Board MeetingMotion to approve: Mike Bourne Seconded by: Tom Osterday Approved by Unanimous vote

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7. Regular Agenda Items.

- A. Treasures Report: Mike Bourne - see posted report
- B. Old Business: none
- C. New Business

1) Discussion and election of Officers per bylaws – Tom Osterday

Motion to elect Tom Osterday Chairman by Dan Goodwin Seconded by Steve Cannon
Approved by Unanimous vote

Motion to elect Harry Markley Vice Chairman by Tom Osterday Seconded by
Steve Cannon Approved by Unanimous vote

Motion to elect Dan Goodwin Secretary/Clerk by Mike Bourne Seconded by
Tom Osterday Approved by Unanimous vote

Motion to elect Mike Bourne Treasurer by Tom Osterday Seconded by Steve Cannon
Approved by Unanimous vote

Discussion and agreement to have another board member approve payments prior to Treasurer's approval.

2) Proposed Board Meeting Schedule for 2026 Motion by Dan Goodwin to meet on the third Thursday of each month at 9 AM in the Starlight Pines Community Center. Seconded by Tom Osterday Approved by Unanimous vote

3) Shannon Scott old water meter Disposition proposed by Mike Bourne discussed as being of little consequence the board verbally agreed.

4) Reactivation of Budget Committee for 2026/2027 with Tom as Leason - Tom Osterday Motion by Mike Bourne Seconded by Tom Osterday Approved by Unanimous vote

5) Proposal to create Board Candidate Recruitment ad hoc working group. Motion by Tom Osterday Seconded by Mike Bourne Approved by Unanimous vote

8. Announcements

A. Future meeting dates: February 19, 2026 Motion to cancel by Tom Osterday Seconded by Mike Bourne Approved by Unanimous vote

B. Future Board meeting agenda items. Report on Budget Committee formation

9. Adjournment. Motion: Mike Bourne seconded by: Dan Goodwin Approved by Unanimous vote

Blue Ridge Domestic Water Improvement District

Dan Goodwin
Board Clerk

Dated: January 19, 2026

Posted at: [time] 2:15 PM

Persons with a disability may request reasonable accommodation by contacting Tom Osterday at 602-321-7088. Requests should be made as early as possible to arrange accommodation. Board members may attend either in person or by virtual conference connection.