



District Manager Board meeting report – January 15, 2026

1. Storage Tank Inspections/Cleaning –Rubicon/Applied Divers completed the SPR tank inspection on December 29th. The cleaning process required much more water than anticipated for tank cleaning causing two mobilizations to complete the project.
2. Electronic Meter Project:
 - Project started on October 15.
 - Completed installation of 829 meters and 4 well meters in December.
 - Bob Hardin interfaced with AQE daily to check progress and discuss problems.
 - Brought in a trash container to dispose of the trash and removed insulation materials.
 - Encountered several issues that slowed meter installation production including hard-piped meters (should have spud couplings), curb stops leaking (valve on District side of meter connection), tree roots entangling the meters, and customer connections leaking that we are taking care of for consistency and timeliness. The extra repairs on 54 connections amounted to \$25.8k.
 - WIFA Loan documents fully executed on October 22nd.
 - Submitted five disbursement requests to WIFA:
 1. \$253,686.32 for new meters and insulated jackets. Disbursed on December 3rd.
 2. \$60,100 for October installation. Disbursed on December 3rd.
 3. \$6,940 for legal fees and 1 month dumpster. Disbursement pending.
 4. \$22,888.25 for meter reading hardware/software. Disbursement pending.
 5. \$106,324 - final disbursement for meter installation, dumpster, 2" meter, and partial repairs. Disbursement pending.
 - WIFA site visit on November 24th to confirm installation and check progress.
 - MasterMeter system training on December 4th and 5th. A Quality Water, PureOps, Bob Hardin, and Mike Bourne participated in the training.
 - The first electronic meter reading for billing for the meters installed to date was December 4th and billed December 15th. Issues found on 28 meters were corrected.
 - Mock meter read on December 28th to confirm all meters. Reported issues for 16 meters installed after December 4th.
 - January 2nd was first full electronic meter read. Found issues with 4 meters that have been corrected.
3. Fire Hydrant inspections/testing –BRFD completed testing and exercising the 261 fire hydrants in the BRDWID water system. Only 1 hydrant inoperable and shut off due to a t-shirt tangled in valve. 74 of the 261 that need attention for things like hard-turning valves, caps rusted or stuck, set-screws stripped, minor leaks during operation, and gaskets prolapsed (over tightened). Will work on a repair plan to execute in the coming months
4. General Maintenance. Bob Hardin completed stairway repairs at SP Pump House. Bob coordinated debris cleanup with Ken White and his tractor to get rid of asphalt and unusable mainline parts while the dumpster was onsite. Bob ordered, procured, and installed all four well site signs with AUBS phone numbers.
5. Water system tour with BRFD on January 12th to get the FD familiar with water source and pump capacities.

Reminders

- BRDWID is using Arizona Utility Billing Solutions in Prescott, AZ. Please call AUBS at (928) 455-0551 for any billing or account issues, shut-offs, transfers, and new meter installations.
- To report leaks or water system concerns that may need immediate attention, please call our water system operator, Jim Bossert directly at (928) 606-7512.
- The revised Rules & Regulations are now posted on the website (<https://brdwid.org/wp-content/uploads/BRDWID-Rules-Regulations-2025-26-APPROVED-20250717.pdf>). Customers should become familiar with these Rules.
- We are finding many properties do not have their own shutoff valve near the meter box. All customers **must** have a shut-off valve near the meter. Customers have responsibility for their water lines from the meter near the street to the property/home/cabin.