

MEETING DATE: February 19, 2022

AGENDA ITEM: Discuss, consider, and potentially approve process to alter District Boundaries (Opt Out)

DATE: 1/21/2022

TO: Chair and Members of the Board

FROM: Mike Bourne, BRDWID Board member and Treasurer

SUBJECT: Consideration and possible action to clearly define the process for Altering District Boundaries (Opt In-Out) of the BRDWID.

RECOMMENDED MOTION:

Motion to approve the proposed Boundary Alterations Procedures and to post the approved procedures on the BRDWID website.

BACKGROUND:

The BRDWID Board created and approved the petition documents to meet the ARS 48-1014 defining the District boundary alteration process. What was not included was the process for initiating a request to Opt Out of the District with a boundary change, how and where to submit the documents, or the timeline requirements.

By statute, there are specific actions and timing requirements that BRDWID must adhere to in preparation for a hearing on a case to change district boundaries (Opting In or Out). Creating procedures with a timeline to clearly define the requirements will help remove any uncertainty with the process by the BRDWID Board, District members and the public.

Key elements for the procedures include:

- Defines how and where to submit petition documents via email and originals via mail to BRDWID.
- Defines the specific requirements of BRDWID with timing.
- Defines the area for which property owners are notified of the proposed boundary alteration.

FISCAL IMPACT:

Only cost will be posting the approved procedures to the website by the Webmaster.

ATTACHMENTS:

1 – BRDWID Boundary Alterations Procedures.pdf