

**Blue Ridge Domestic Water Improvement District (BRDWID)**  
**Minutes of the Regular Board of Directors Open Public Meeting**

**May 15, 2025 at 9:00 A.M.**  
**Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ 86024**  
**Call-in number: 669-444-9171**  
**Meeting ID: 910 5907 5240**  
**Passcode: 747288**

**1. Call to Order**

Chairman Tom Osterday called the Blue Ridge Domestic Water Improvement District meeting to order at 9:00 A.M.

**Board Member Roll Call:** Dan Goodwin, Mike Bourne, Steve Cannon, Harry Markley and Tom Osterday were present in person.

**Quorum:** Dan Goodwin declared that the members present constituted a quorum to conduct business.

**2. Pledge of Allegiance**

**3. Accept Agenda as Presented:**

**Motion:** Accept Agenda as presented **Moved by:** Steve Cannon **Seconded by:** Harry Markley  
**The Motion passed unanimously.** Aye votes were 5.

**4. Call to the public for Items not on the Agenda.** Briam Willia Questions: 1. What is the current payment process? 2. What is the approval process? 3. Are we current on accounts payable? 4. Where are the March financial postings? 5. Who is responsible for transitioning to Arizona Utility Billing Services? These questions will be addressed at the next Board Meeting.

**5. General Managers Report – Mike Bourne**

[District Manager report 20250515.pdf](#)

**6. Consent Agenda Items** The Board may act on the items listed below by one motion and approve all Consent agenda items by one unanimous vote. Any item on the Consent Agenda may be removed from the Consent Agenda and considered as a separate item at the request of any Board member or person attending the meeting.

**A. Approve Draft minutes:**

1. February 20, 2025 Regular Board Meeting
2. March 27, 2025 Regular Board Meeting
3. April 17, 2025 Regular Board Meeting

Recommendations made to be included in the minutes.

**8. Regular Agenda Items**

**A** Infrastructure Committee Update – Mike Bourne: May 9 Site tour.

[../Infrastructure Committee](#)

**a.** WIFA Loan Electronic Meters Update: Next meeting with Morgan to discuss status.

**B** Budget Committee – Budget Proposal- Steve Cannon: Moved to approve budget proposal Harry Markley Seconded by Steve Cannon The motion passed unanimously. Aye votes were 5.

[../Budget\BRDWID Expense-Budget FY2025-26 DRAFT \(1\).pdf](#)

**C** Rules & Regulations Committee Update – Harry Markley – First meeting to be May 23.

**D.** Ad hoc Technology Team update - Information storage and archiving Strategy – Harry Markley  
Members Harry Markley, Ken Terrel and Amy Snodgrass

[..\Tech Ad hoc\Tech suggestions.docx](#)

E. Treasurers Report – Steve Cannon

"E:\Water company\Board Meetings 2025\2025.04.30 - BRD - Balance Sheet.pdf"

"E:\Water company\Board Meetings 2025\2025.04.30 - BRD - Profit and Loss YTD.pdf"

F. Chairmans Report –Tom Osterday

[BRDWID Chairman's Report 1-16-25.docx](#)

**8. Announcements**

A. Future meeting dates. –June 19, 2025 See posted schedule for more meeting dates.

B. Address Questions proposed in Call to the Public.

**9. Adjournment – 11:18 AM** Motion to adjourn Tom Osterday, Second Steve Cannon.

Aye votes were 4.

Dan Goodwin

Prepared on: May 16 , 2025

Dan Goodwin Board Secretary and Clerk  
Blue Ridge Domestic Water Improvement District

Board Approved on: \_\_\_\_\_

Tom Osterday Chairperson  
Blue Ridge Domestic Water Improvement District