

# **BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT**

## **Minutes of the Regular Board of Directors Open Public Meeting**

**June 27, 2025 beginning at 1:00 p.m.**

**Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ.**

### **ZOOM Link:**

<https://zoom.us/j/6789156405?pwd=VnpYZGFVMU45b01Zd2x3bUNEZjBydz09&omn=94166258648>

**Call-in number:** 669 444 9171

Meeting ID: 678 915 6405

Passcode: 259120

### **1. Call to order 1;02 PM Tom Osterday**

**Roll call.** Steve Cannon, Harry Markley, Mike Bourne, Tom Osterday and Dan Goodwin present. **Quorum:** Dan Goodwin declared members present constituted a quorum to conduct business.

### **2. Pledge of Allegiance**

**Accept Agenda as Presented:** Motion to accept agenda as present: Moved by Harry Markley.  
Seconded by Steve Cannon. Unanimous Vote

**3.**

### **4. Call to the Public for Items not on the Agenda.** No commenets

### **5. General Manager's report –Mike Bourne**

"E:\Water company\Board Meetings 2025\District Manager report 20250627.pdf"

### **6. Consent Agenda Items.** The Board may act on the items listed below by one motion and approve all consent agenda items by one unanimous vote. Any item on the Consent Agenda may be removed from the Consent Agenda and considered as a separate item at the request of any Board member or person attending the meeting.

#### **A. Approve Draft minutes:**

May 15, 2025 Regular Board Meeting: Motion to approve minutes: Harry Markley

Seconded by: Steve Cannon Unanimous Vote

1.

### **7. Regular Agenda Items.** The Board may discuss, consider and act on these matters separately.

#### **A. Infrastructure Committee Update – Mike Bourne**

##### **a. WIFA Loan for Electronic Meters Update**

Insert report

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- B. Consideration of participating in lot thinning project and MOU – Mike Bourne
- C. Budget submission to County – Dan Goodwin
- D. Rules & Regulations Committee Update – Harry Markley  
"E:\Water company\R&R Com\BRDWID RandR Committee Meeting Notes 6.6.2025.docx"
- E. Ad hoc Technology Team Update - Information storage and archiving strategy; email; calendaring; and virtual meetings – Harry Markley no report
- F. Treasurer's Reports \_ Steve Cannon  
"E:\Water company\Board Meetings 2025\2025.05.31 - BRD - Balance Sheet.pdf"Chairman's  
"E:\Water company\Board Meetings 2025\2025.05.31 - BRD - Profit and Loss.pdf"
- G. Chairmans Report – Tom Osterday  
"E:\Water company\Board Meetings 2025\BRDWID Chairman's Report 6-27-25.docx"

#### **8. Announcements**

- A. Future meeting dates: July 17, 2025
- B. Future Board meeting agenda items. Transition plan for Utility Management Company. Propose action on new rules and regulations. Proposal and vote on tech updates.  
**Motion to go into Executive Session:** Tom Osterday Seconded by: Mike Bourne  
Unanimous Vote

#### **9. Adjournment. 2.05 PM** Motion to adjourn: Steve Cannon Seconded by: Steve Cannon Unanimous Vote

#### **10. Executive Session.** Consider candidate for District Manager position.

**Call to order: 2:20 PM:** Review resume, interview and discuss candidate for District Manager position.

Adjournment: 3:30 PM

### **Blue Ridge Domestic Water Improvement District**

Dan Goodwin  
Board Chair

Dated: July 1, 2025

Posted at: [time] 9:00 a.m.

Persons with a disability may request a reasonable accommodation by contacting Tom Osterday at 602-321-7088. Requests should be made as early as possible to arrange the accommodation. Board members may attend either in person or by virtual conference connection.