

MINUTES OF PUBLIC MEETING OF THE BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT

Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ.

AGENDA Sept. 18, 2025

- 1. Call to order 9:07 roll call.** Tom Osterday, Harry Markley and Dan Goodwin present
- 2. Pledge of Allegiance**
- 3. Accept Agenda as Presented** Motion to approve with corrected date: Harry Markley
Seconded by: Tom Osterday Vote Unanimous
- 4. Call to the Public for Items not on the Agenda.** Dales Knoss discussed current water rates.
- 5. General Manager's report –Tom Osterday for Mike Bourne**
"E:\Water company\Board Meetings 2025\District Manager report 20250918.pdf"
- 6. Consent Agenda Items**
 - A. Approve Draft minutes:
 1. August 21, 2025 Regular Board Meeting Motion to approve: Harry Markley Seconded by: Tom Osterday Vote Unanimous
 2. September 12, 2025 Emergency Board Meeting: Deferred
- 7. Regular Agenda Items.** The Board may discuss, consider and act on these matters separately.
 - A. Infrastructure Committee Update – Tom Osterday for Mike Bourne
 - a. WIFA Loan for Electronic Meters Update
 - i. Board members sign Resolution: Signed by: Harry Markley and Dan Goodwin
 - b. Electronic Meter Deployment Plan
 - c. Pine Canyon Well Maintenance
 - d. Storage tank Inspections
 - B. Rules & Regulations Committee Update – Harry Markley
 - a. Discuss the process to have property owners sign
 - C. Ad hoc Technology Working Group Update - Information storage and archiving strategy; email; calendaring; and virtual meetings – Harry Markley
 - a. Discuss deployment plan for the chosen suite of tools
 - b. Discuss refreshing website structure
 - D. District Manager candidate recruitment – Mike Bourne and Harry Markley
 - E. Insurance and CPA RFPs update – Dan Goodwin: New policies secured at \$6037.00 savings.
 - F. Treasurer's Reports _ Steve Cannon
"E:\Water company\Board Meetings 2025\2025.08.31 - BRD - Profit and Loss.pdf"
"E:\Water company\Board Meetings 2025\2025.08.31 - BRD - Balance Sheet.pdf"
 - G. Chairman's Report – Tom Osterday

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"E:\Water company\Board Meetings 2025\BRDWID Chairman's Report 9-18-25.pdf"

8. Announcements

- A. Future meeting dates: October 16, 2025
- B. Future Board meeting agenda items.

9. Adjournment. 10:12 am: Motion: Dan Goodwin Seconded by: Harry Markley

Vote Unanimous

Blue Ridge Domestic Water Improvement District

Dan Goodwin
Board Chair

Dated: September 18, 2025

Posted at: [time] 2:12 p.m.

Persons with a disability may request a reasonable accommodation by contacting Tom Osterday at 602-321-7088. Requests should be made as early as possible to arrange the accommodation. Board members may attend either in person or by virtual conference connection.