



**MEETING DATE:** July 17, 2025

**AGENDA ITEM:** 7.C Discuss, consider and approve Microsoft Small Business Platform

**DATE:** July 9<sup>th</sup> 2025

**TO:** Chair and Members of the Board

**FROM:** Prepared by Harry S. Markley

**SUBJECT:** Consideration and possible action to use Microsoft Small Business Platform

**RECOMMENDED MOTION:**

Approve the use of Microsoft Small Business Platform to conduct Blue Ridge Water Improvement District business.

**BACKGROUND:**

Technology working group was formed to look at possible platforms to conduct BRWID business. After careful consideration, the working group decided the Microsoft Small Business Platform was the most economical and appropriate for our size and technology needs.

**ALTERNATIVES:**

Google Business platform is a viable alternative however it is more expensive and doesn't provide as much storage for the price.

**FISCAL IMPACT:**

- \$6 per user
- Terabyte of storage per user
- Includes Microsoft office suite including Teams, office and one drive which will provide calendars, document storage and online meetings

**ATTACHMENTS:**

None