



**MEETING DATE:** September 16, 2023  
**AGENDA ITEM:** 6.A. Status of transition of Starlight Water Company assets to BRDWID  
**DATE:** September 13, 2023  
**TO:** Members of the Board  
**FROM:** Prepared by Mike Bourne, Chairman  
**SUBJECT:** Information only -

**RECOMMENDED MOTION:**

No motion, just information.

**REPORT:**

SWC to BRDWID Transition Plan

Complete	Date(s)	Description
6/28/2023	6/21/2023	ACC decision – DONE!!
6/27/2023	6/27/2023	ad hoc Board meeting week of June 26th to discuss next steps and review contracts for HDJ Consulting and A Quality Water. While Riley Snow has OK'd these agreements, they need some work. Another discussion item would be to settle on the utility management company and get that setup.
7/14/2023	7/10~14	Open Escrow if not completed already.
7/15/2023	7/15/2023	Meet'N'Greet. Introduce HDJ, A Quality Water, and Arizona Utility Billing Solutions (AUBS) to the community during regular Board meeting.
7/26/2023	7/26~28	system walk through with owner, current operator, interested Board members, A Quality Water(system operator) and HDJ Management (General Manager) for system familiarization and to work up a punch-list of issues/items that may need to be remedied by the owner before the actual transfer of assets. System is expected to be fully functional by sale finalization.
8/10/2023	8/01~9/01	owner to remedy items found during walk-thru.
8/10/2023	8/01~04	regular meter reading by SWC. Training opportunity on the meter routes.
	8/20/2023	begin transfer of customer account information from SWC to BRDWID (accounting, accounts, meter deposits and invoicing setup, etc.).
	<del>9/01~08</del> 9/01~14	finalize sale transaction
9/2/2023	9/01~04	Final meter reads owner/first meter reads BRDWID. Training on meter routes.
	<del>9/5/2023</del> <del>9/06/2023</del> <del>9/08/2023</del> <del>9/12/2023</del> 9/13/2023	<b>Scheduled Close of Escrow</b>
	9/14~16	final SWC invoicing from final meter reads.
	10/01~07	First full month BRDWID meter reads - September consumption
	10/15/2023	First BRDWID billing for September consumption