

Blue Ridge Domestic Water Improvement District (BRDWID)
February 6, 2025 at 10:00 A.M.
2238 Aztec Circle, Happy Jack, Arizona. 86024
Infrastructure Sub-Committee Electronic Meter Project

1. Call to Order
Mike Bourne, Vice-Chairman of the Board of Directors at
10:00 A.M.

Sub Committee Member Roll Call:

Mike Bourne, Dan Goodwin, Terry Payne, and Bob Hardin were Present and in person. All members of the sub committee were present.

2. Pledge of Allegiance
3. Accept the agenda as presented. Moved by Terry Payne,
Second by Bob Hardin. Voting for: All present Ayes: 4
4. Call to the public for items not on the agenda. No public items
Presented.
5. Consent agenda items. Approved Ayes: 4
6. **Purpose.**
 - a. The Electronic Meter Project (EMP) is the highest possible priority need within the Blue Ridge Water Improvement District. The EMP will serve to improve water distribution by conserving water accuracy exceeding the high and low range of AWWA residential standard.
 - b. Use of electronic meters versus visual reading and hand recording will provide savings to BRDWID.
 - c. EPM will allow for height adjustment, adequate thermal Insulation and addressing meter connection problems that exist currently in all four communities.

- d. The instillation of electronic meters will provide cost savings that the customer expects while insuring proper water resource management.

7. **Agenda items.**

- A, B After discussion by all present, Dan Goodwin prepared a RFP for New Water Meters. The RFP provides the size and type with either AMR or AMI reading system. The RFP is an open specification to allow multiple responses. BRDWID has requested four responses. All responses will be evaluated by the sub committee to best meet the needs of the water district.
- C. After discussion by all present, Dan Goodwin prepared a RFP to Install New Water Meters. The RFP is very specific in addressing current problems existing with the water system such as water depth, meter connections, and meter instillation deficiencies. All responses will be evaluated by the sub committee to best meet the needs of the water district.
- D. Mike Bourne and Tom Osterday will meet with WIFA to discuss BRDWID's financial needs to implement the EMC. In this meeting the results of the bidding process will be presented to the WIFA.
- E. Following receipt of the responses to the RFP process a project plan will be planned by the sub committee. The project plan will include a schedule to implement the work in each of the four communities served.

8. **Announcements**

The next meeting for this sub committee is scheduled for March 4, 2025 at 10:00 A.M. Location 2238 Aztec Circle Happy Jack, Arizona. 86024.

9. **Adjournment**

Motion to adjourn by Terry Payne. Second by Dan

