

NOTICE AND AGENDA OF PUBLIC MEETING OF THE BLUE RIDGE DOMESTIC WATER IMPROVEMENT DISTRICT

NOTICE

Pursuant to A.R.S. § 38-431.02, notice is hereby given that the Blue Ridge Domestic Water Improvement District (“District”) will hold a public meeting on **September 18, 2025** beginning at **9:00 a.m.** This meeting will be held at the **Starlight Pines Community Center, 2740 Arapaho Drive, Happy Jack, AZ**. The meeting will also be available virtually via Zoom (see below). The District Board may vote to go into executive session for purposes of obtaining legal advice from the District’s attorney(s) on any of the following agenda items pursuant to A.R.S. § 38-431.03(A)(3) and A.R.S. § 38-431.03(A)(4).

ZOOM Link:

<https://zoom.us/j/91059075240?pwd=DFGehjT2ak5smyaXkXJUNbXZLaXiMQ.1>

Call-in number: 669 444 9171

Meeting ID: 910 5907 5240

Passcode: 747288

AGENDA

August 21, 2025

- 1. Call to order and roll call.**
- 2. Pledge of Allegiance**
- 3. Accept Agenda as Presented**
- 4. Call to the Public for Items not on the Agenda.** Members of the public may address the Board regarding items not on the Agenda. The Board may not discuss items not listed on the Agenda. In response to these public comments, the Board may direct staff to either study the matter or place the matter on the agenda for the next meeting. (Members of the public may comment on Agenda Items when the Board addresses those items.) **Comments must be limited to no more than 3 minutes.** The Chairperson for the meeting reserves the right to ensure that all comments are pertinent and not repetitive in order that the matter is handled fairly and expeditiously.
- 5. General Manager’s report –Tom Osterday for Mike Bourne**
The General Manager will report on operational and administrative accomplishments, issues or problems, or project status updates. In response to this report, the Board or the Public may request an issue be added to the agenda for the next Board meeting.
 - A. Billing services migration
- 6. Consent Agenda Items.** The Board may act on the items listed below by one motion and approve all consent agenda items by one unanimous vote. Any item on the Consent Agenda may be removed

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from the Consent Agenda and considered as a separate item at the request of any Board member or person attending the meeting.

A. Approve Draft minutes:

1. August 21, 2025 Regular Board Meeting
2. September 12, 2025 Emergency Board Meeting

7. Regular Agenda Items. The Board may discuss, consider and act on these matters separately.

- A. Infrastructure Committee Update – Tom Osterday for Mike Bourne
 - a. WIFA Loan for Electronic Meters Update
 - i. Board members sign Resolution
 - b. Electronic Meter Deployment Plan
 - c. Pine Canyon Well Maintenance
 - d. Storage tank Inspections
- B. Rules & Regulations Committee Update – Harry Markley
 - a. Discuss the process to have property owners sign
- C. Ad hoc Technology Working Group Update - Information storage and archiving strategy; email; calendaring; and virtual meetings – Harry Markley
 - a. Discuss deployment plan for the chosen suite of tools
 - b. Discuss refreshing website structure
- D. District Manager candidate recruitment – Mike Bourne and Harry Markley
- E. Insurance and CPA RFPs update – Dan Goodwin
- F. Treasurer’s Reports _ Steve Cannon
- G. Chairman’s Report – Tom Osterday

8. Announcements

- A. Future meeting dates: October 16, 2025
- B. Future Board meeting agenda items.

9. Adjournment.

Blue Ridge Domestic Water Improvement District

Tom Osterday
Board Chair

Dated: September 15, 2025

Posted at: [time] 10:00 p.m.

Persons with a disability may request a reasonable accommodation by contacting Tom Osterday at 602-321-7088. Requests should be made as early as possible to arrange the accommodation. Board members may attend either in person or by virtual conference connection.